Registered number: 07698859

# DRAYTON MANOR HIGH SCHOOL ACADEMY TRUST

(A company limited by guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2014

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# REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2014

#### Trustees

Sir Pritpal Singh, Head Teacher<sup>1,2</sup> Ms Trish Eldrid, Governor<sup>2</sup> Mr David Innes, Governor (resigned 5 December 2013)1,2 Ms Christine Fortune, Chair 1,2 Mr Jonathan Eva, Governor<sup>1,2</sup> Dr Lee Richards, Vice Chair<sup>1,2</sup> Ms Clare Williamson, Governor (resigned 16 March 2014)1 Ms Sandy Yates, Governor<sup>1,2</sup> Ms Juile Hadwin, Parent Governor1 Mrs Helen Vogt, Parent Governor1 Mr Eamonn Whelan, Staff Governor1 Mrs Annette Gormally, Staff Governor1 Mr Ian McDermott, Staff Governor1 Dr Waljit Dhillo (appointed 13 March 2014) Mrs Sahra Osman (appointed 10 July 2014) Mrs Catherine Williamson (appointed 10 July 2014) Mr Peter Lang<sup>2</sup>

- <sup>1</sup> Directors of the Company
- <sup>2</sup> Trust Members

# Company registered number

07698859

#### Registered office

1 Ashley Road, Altringham, London, WA14 2DT

### Principal operating office

Drayton Bridge Road, London, W7 1EU

#### Company secretary

Oakwood Corporate Services Ltd

## Senior management team

Sir Pritpal Singh, Head Teacher
Mr Eamonn Whelan, Senior Deputy Head Teacher
Mrs Sian Dowden, Deputy Head Teacher
Mr Chris Killen, Assistant Deputy Head Teacher
Mr Stuart Burnaby, Senior Teacher (appointed 17 October 2013)
Ms Lindsay Patience, Senior Teacher
Ms Lisa Mills, Senior Teacher
Mr Chris Holbrook, Senior Teacher
Ms Karlene Dampha, Senior Teacher

# REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2014

# Administrative details (continued)

# Independent auditors

Landau Baker Limited, Mountcliff House, 154 Brent Street, London , NW4 2DR

### **Bankers**

Lloyds TSB plc, 25 Gresham Street, London, EC2V 7HN

# Solicitors

Wrigleys Solicitors LLP, 19 Cookridge Street, Leeds, LS2 3AG

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2014

The governors present their annual report together with the financial statements and auditors' report of the charitable company for the period ended 31 August 2014. The Governors have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005 in preparing the annual report and financial statements of the charity.

### Structure, governance and management

#### a. CONSTITUTION

The academy trust is a company limited by guarantee and an exempt charity. The Charitable Company's memorandum and articles of association are the primary governing documents of the academy trust.

The governors act as the trustees for the charitable activities of Drayton Manor High School Academy Trust Limited and are also the directors of the Charitable Company for the purposes of company law. The Charitable Company is known as Drayton Manor High School Academy.

Details of the governors who served throughout the period except as noted are included in the Reference and Administrative Details on page 1.

### **b. MEMBERS' LIABILITY**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

# c. METHOD OF RECRUITMENT AND APPOINTMENT OR ELECTION OF TRUSTEES

The Members may appoint up to 14 Governors

The Members may appoint Staff Governors through such process as they may determine, provided that the total number of Governors (including the Principal) who are employees of the Academy Trust does not exceed one third of the total number of Governors.

The LA may appoint the LA Governor

The Principal shall be treated for all purposes as being an ex officio Governor.

Subject to Article 57, the Parent Governors shall be elected by parents of registered pupils at the Academy. A Parent Governor must be a parent of a pupil at the Academy at the time when he is elected.

The Governing Body shall make all necessary arrangements for, and determine all other matters relating to, an election of Parent Governors, including any question of whether a person is a parent of a registered pupil at the Academy. Any election of Parent Governors which is contested shall be held by secret ballot.

The arrangements made for the election of a Parent Governor shall provide for every person who is entitled to vote in the election to have an opportunity to do so by post or, if he prefers, by having his ballot paper returned to the Academy Trust by a registered pupil at the Academy.

Where a vacancy for a Parent Governor is required to be filled by election, the Governing Body shall take such steps as are reasonably practical to secure that every person who is known to them to be a parent of a registered pupil at the Academy is informed of the vacancy and that it is required to be filled by election, informed that he is entitled to stand as a candidate, and vote at the election, and given an opportunity to do so.

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

The number of Parent Governors required shall be made up by Parent Governors appointed by the Governing Body if the number of parents standing for election is less than the number of parents standing for election is less than the number of vacancies.

In appointing a Parent Governor the Governing Body shall appoint a person who is the parent of a registered pupil at the Academy; or where it is not reasonably practical to do so, a person who is the parent of a child of compulsory school age.

The Governors may appoint up to 3 Co-opted Governors. A 'Co-opted Governor' means a person who is appointed to be a Governor by being Co-opted by Governors who have not themselves been so appointed. The Governors may not co-opt an employee of the Academy Trust as a Co-opted Governor if thereby the number of Governors who are employees of the Academy Trust would exceed one third of the total number of Governors (including the Principal).

# d. POLICIES AND PROCEDURES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

All new governors receive a comprehensive induction package and are provided with the necessary information and support to fulfil their roles.

#### e. ORGANISATIONAL STRUCTURE

The governors of the Academy Trust are responsible for setting policy and form part of the Trust's six committees, Admissions, Curriculum and Student Welfare/Premises and Health and Safety, Discipline (students), Business and Finance, Head's Review, Governors and Staff Joint Committee. The Principal is the Accounting Officer and the Senior Leadership team and all staff implement the policies approved by Governors.

### f. RISK MANAGEMENT

The Trustees have assessed the major risks to which the academy is exposed, in particular those related to the operations and finances of the academy, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

### g. TRUSTEES' INDEMNITIES

The Governors of the Academy have made declaration that there were no third party indemnity provisions during the year or at the date of approval of the governor's report.

#### h. PRINCIPAL ACTIVITIES

The Academy Trust's principal activity is to advance for the public benefit, education in particular without prejudice to the generality of the forgoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum.

## **Objectives and Activities**

### a. OBJECTS AND AIMS

The Academy Trust's principal activity is to advance for the public benefit, education in particular without prejudice to the generality of the forgoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum.

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

The Academy's curriculum aims, as stated by the Governing Body, are

- To promote the maximum possible development of individual students' talents and potential within a tolerant and caring community
- To help students to develop a lively, enquiring mind and the ability to question, to argue rationally and to apply themselves to tasks and physical skills
- To help students to acquire in all areas of the curriculum the knowledge, understanding and skills relevant to adult life, employment and leisure in a fast changing world
- To help students to use language and number effectively
- To promote equal opportunities for all, to counter racism, sexism and all other forms of discrimination whenever they occur
- To encourage respect for religious and moral values and tolerance of other races, religions and ways of life
- To help students to understand the world in which they live and the interdependence of individuals, groups and nations, including awareness of economic and environmental issues
- To help students in the development of their personal and social skills.

### **b. PUBLIC BENEFIT**

Governors are clear that the Academy has the charitable purpose of the advancement of education. In exercising their power and duties Governors have taken due regard of the two clear principles of public benefit published by the Charities Commission and the major factors within those principles.

### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

Achievements and performance

# STUDENT PERFORMANCE 2013-2014

### ALEVELRESULTSSUMMARY2014

SUMMARY OF THE LATEST AVAILABLE GCE A LEVEL RESULTS FOR STUDENTS AGED 16, 17 OR 18 AT THE END OF THEIR TWO YEARS OF ADVANCED LEVEL STUDY

GCE A Level	%
A*-A	30
A*-B	61
A*-C	86
A*-E	99

Average points score per candidate:

811.90\*

226.14\*

# **GCSE RESULTS SUMMARY 2014** SUMMARY OF THE LATEST AVAILABLE GCSE AND EQUIVALENT RESULTS FOR STUDENTS AT THE END OF KEY STAGE 4

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GCSE Level	%
5 A*- C	75
5 A*- C including	64
<b>English and Maths</b>	
E Baccalaureate	47

Average points score per candidate:

402.60\*

Average points score per entry:

42.17\*

## Strategic report

# a. GOING CONCERN

After making appropriate enquiries, the governing body has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

### **b. KEY FINANCIAL PERFORMANCE INDICATORS**

Average points score per subject: \*These figures are still provisional and are total average point scores for the cohort including their AS qualifications

<sup>\*</sup>These figures are still provisional and are total average point scores for the cohort.

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

The majority of the Academy's income is obtained from the DfE in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE during the 12 months ending 31 August 2014 and the associated expenditure is shown as restricted funds in the statement of financial activities.

During the accounting period, all assets purchased over £1,000 will be depreciated on a straight-line basis over the following number of years at the following rates.

Category	years	%
Buildings	50	2
Furniture and equipment	10	10
Computer equipment	4	25

The Local Government Pension Scheme as at 31 August 2014 held a deficit of £ 1,553,000, a breakdown of which is detailed within note 23 to the Financial Statements.

### Financial review

### a. FINANCIAL AND RISK MANAGEMENT OBJECTIVES AND POLICIES

The major risks to which the Academy is exposed have been identified and systems and procedures have been agreed and put in place to manage or mitigate those risks. Risk management is reviewed annually at each committee.

### **b. PRINCIPAL RISKS AND UNCERTAINTIES**

The Companies Act 2006 s 417(3b) requires disclosure of the principal risks and uncertainties facing a company.

The Academy is exposed to a number of financial risks including credit, cashflow and liquidity risks. Given academies' exposure to financial instruments is limited, the exposure principally relates to bank balances, cash and trade creditors, with limited trade (and other) debtors. The Drayton Manor High School Academy Trust system of internal controls ensures risk is minimal in these areas.

# c. RESERVES POLICY

An amount between 3% to 5% of the Academy's revenue expenditure will be retained in the Reserves and reserves in excess of this may only be allocated to capital projects approved by the governing body.

#### d. MATERIAL INVESTMENTS POLICY

The school will not invest in the Stock Market or speculative investments without the approval of the full Governing Body.

#### DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

 so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2014

 that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's auditors in connection with preparing their report and to establish that the charitable company's auditors are aware of that information.

This report, incorporating the Strategic report, was approved by order of the board of trustees, as the company directors, on 4 December 2014 and signed on the board's behalf by:

Ms Christine Fortune Chair of Trustees

#### **GOVERNANCE STATEMENT (continued)**

and prioritise the risks to the achievement of academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Drayton Manor High School Academy Trust for the year 1 September 2013 to 31 August 2014 and up to the date of approval of the annual report and financial statements.

#### **CAPACITY TO HANDLE RISK**

The board of trustees has reviewed the key risks to which the academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy's significant risks, that has been in place for the year 1 September 2013 to 31 August 2014 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

#### THE RISK AND CONTROL FRAMEWORK

The academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the Business and Finance Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

The appointee's role includes giving advice on financial matters and performing a range of checks on the academy's financial systems. On a bi-annual basis, the appointee reports to the board of trustees on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

## **REVIEW OF EFFECTIVENESS**

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the external auditors;
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Business and Finance Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on 4 December 2014 and signed on its behalf, by:

Ms Christine Fortune, Chairman Chair of Trustees

Sir Pritpal Singh, Head Teacher Trustee

ustee Place

#### **GOVERNANCE STATEMENT**

#### **SCOPE OF RESPONSIBILITY**

As Trustees, we acknowledge we have overall responsibility for ensuring that Drayton Manor High School Academy Trust has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Drayton Manor High School Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

#### **GOVERNANCE**

The information on governance included here supplements that described in the Trustees' report and in the Trustees' responsibilities statement. The board of trustees has formally met 6 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustee	Meetings attended	Out of a possible
Sir Pritpal Singh, Head Teacher	6	6
Ms Trish Eldrid, Governor	6	6
Mr David Innes, Governor	1	1 -
Ms Christine Fortune, Chair	5	6
Mr Jonathan Eva, Governor	5	6
Dr Lee Richards, Vice Chair	6	6
Ms Clare Williamson, Governor	1	3
Ms Sandy Yates, Governor	2	6
Ms Juile Hadwin, Parent Governor	5	6
Mrs Helen Vogt, Parent Governor	6	6
Mr Eamonn Whelan, Staff Governor	6	6
Mrs Annette Gormally, Staff Governor	6	6
Mr Ian McDermott, Staff Governor	3	6
Dr Waljit Dhillo	2	3
Mrs Sahra Osman	0	0
Mrs Catherine Williamson	0	0

The Business and Finance Committee is a sub-committee of the main board of trustees. Its purpose is to make sure that the academy is following the EFA's financial regulations.

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	İ
Sir Pritpal Singh	3	3
Ms C Fortune	3	3
Dr L Richards	2	3
Mr J Eva	3	3
Ms A Gormally	3	3

# THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify

### STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of Drayton Manor High School Academy Trust I have considered my responsibility to notify the academy board of trustees and the Education Funding Agency of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the academy and the Secretary of State. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook (2013).

I confirm that I and the academy board of trustees are able to identify any material, irregular or improper use of funds by the academy, or material non-compliance with the terms and conditions of funding under the academy's funding agreement and the Academies Financial Handbook (2013).

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and EFA.

Sir Pritpal Singh, Head Teacher Accounting Officer

Date: 4 December 2014

### TRUSTEES' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDED 31 AUGUST 2014

The Trustees (who act as governors of Drayton Manor High School Academy Trust and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report (including the Strategic report) and the financial statements in accordance with the Annual Accounts Direction issued by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from EFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 4 December 2014 and signed on its behalf by:

Ms Christine Fortune, Chairman

Chair of Trustees

# INDEPENDENT AUDITORS' REPORT TO THE BOARD OF TRUSTEES OF DRAYTON MANOR HIGH SCHOOL ACADEMY TRUST

We have audited the financial statements of Drayton Manor High School Academy Trust for the year ended 31 August 2014 which comprise the Statement of financial activities, the Balance sheet, the Cash flow statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Academies Accounts Direction 2013 to 2014 issued by the Education Funding Agency.

This report is made solely to the Drayton Manor High School Academy Trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Drayton Manor High School Academy Trust's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Drayton Manor High School Academy Trust's members for our audit work, for this report, or for the opinion we have formed.

# RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

# SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the academy's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

# INDEPENDENT AUDITORS' REPORT TO THE BOARD OF TRUSTEES OF DRAYTON MANOR HIGH SCHOOL ACADEMY TRUST

#### BASIS FOR QUALIFIED OPINION ON FINANCIAL STATEMENTS

The company has not disclosed:

information.

- a. the number of employees whose emoluments fell within bands over £60,000.
- **b.** the remuneration of staff governors, who were trustees during the period, in bands of £5,000. We disagree with this accounting treatment because it is required by the Academies Accounts Direction 2013/14 and the Charities SORP (2005). The audit evidence to us was limited because we were not provided with this

# **QUALIFIED OPINION ON FINANCIAL STATEMENTS**

In our opinion, except for the effects of the matters described in the Basis for Qualified Opinion paragraph, the financial statements:

- give a true and fair view of the state of the academy's affairs as at 31 August 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Academies
   Accounts Direction 2013 to 2014 issued by the Education Funding Agency.

# OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the Trustees' report, incorporating the Strategic report, for the financial year for which the financial statements are prepared is consistent with the financial statements.

### MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or

London Baker Limited

we have not received all the information and explanations we require for our audit.

Michael Durst (Senior statutory auditor)

for and on behalf of

Landau Baker Limited

Mountcliff House 154 Brent Street London NW4 2DR 4 December 2014

# INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO DRAYTON MANOR HIGH SCHOOL ACADEMY TRUST AND THE EDUCATION FUNDING AGENCY

In accordance with the terms of our engagement letter dated 31 October 2011 and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2013 to 2014, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Drayton Manor High School Academy Trust during the year 1 September 2013 to 31 August 2014 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Drayton Manor High School Academy Trust and EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Drayton Manor High School Academy Trust and EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Drayton Manor High School Academy Trust and EFA, for our work, for this report, or for the conclusion we have formed.

# RESPECTIVE RESPONSIBILITIES OF DRAYTON MANOR HIGH SCHOOL ACADEMY TRUST'S ACCOUNTING OFFICER AND THE REPORTING ACCOUNTANT

The accounting officer is responsible, under the requirements of Drayton Manor High School Academy Trust's funding agreement with the Secretary of State for Education dated 01 August 2011, and the Academies Financial Handbook extant from 1 September 2013, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2013 to 2014. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2013 to 31 August 2014 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

# **APPROACH**

We conducted our engagement in accordance with the Academies Accounts Direction 2013 to 2014 issued by EFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

### CONCLUSION

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2013 to 31 August 2014 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO DRAYTON MANOR HIGH SCHOOL ACADEMY TRUST AND THE EDUCATION FUNDING AGENCY (continued)

Mys la Landon Baker Limited

Michael Durst (Senior statutory auditor)

Landau Baker Limited

Mountcliff House 154 Brent Street London NW4 2DR

4 December 2014

# STATEMENT OF FINANCIAL ACTIVITIES (incorporating income and expenditure account and statement of total recognised gains and losses) FOR THE YEAR ENDED 31 AUGUST 2014

	Note	Unrestricted funds 2014 £	Restricted funds 2014 £	Restricted fixed asset funds 2014 £	Total funds 2014 £	Total funds 2013 £
INCOMING RESOURCES						
Incoming resources from generated funds: Voluntary income Activities for generating funds Incoming resources from	2 3	30,315 118,853	86,148	* *	30,315 205,001	41,202 243,332
charitable activities	4	•	10,505,224	2,121,493	12,626,717	10,815,204
TOTAL INCOMING RESOURCES		149,168	10,591,372	2,121,493	12,862,033	11,099,738
RESOURCES EXPENDED						
Charitable activities Governance costs	5	586 440	9,539,340 59,937	343,060	9,882,400 59,937	9,638,720 34,592
TOTAL RESOURCES EXPENDED	8	in the second se	9,599,277	343,060	9,942,337	9,673,312
NET INCOMING RESOURCES BEFORE TRANSFERS		149,168	992,095	1,778,433	2,919,696	1,426,426

# STATEMENT OF FINANCIAL ACTIVITIES (continued) FOR THE YEAR ENDED 31 AUGUST 2014

Transfers between Funds	Note 18	Unrestricted funds 2014 £	Restricted funds 2014 £ (1,007,283)	Restricted fixed asset funds 2014 £ 1,007,283	Total funds 2014 £	Total funds 2013 £ -
NET INCOME FOR THE YEAR	!	149,168	(15,188)	2,785,716	2,919,696	1,426,426
Actuarial gains and losses on defined benefit pension schemes		**	(149,000)	*	(149,000)	28,000
NET MOVEMENT IN FUNDS FOR THE YEAR		149,168	(164,188)	2,785,716	2,770,696	1,454,426
Total funds at 1 September 2013		321,577	524,966	23,269,088	24,115,631	22,661,205
TOTAL FUNDS AT 31 AUGUST 2014		470,745	360,778	26,054,804	26,886,327	24,115,631

All activities relate to continuing operations.

All of the academy trust's activities derive from acquisitions in the current financial period.

The Statement of Financial Activities includes all gains and losses recognised in the period,

The notes on pages 21 to 38 form part of these financial statements.

#### CASH FLOW STATEMENT FOR THE YEAR ENDED 31 AUGUST 2014

FOR THE YEAR ENDE	D 31 AUGUST 20	14	
·	Note	2014 £	2013 £
Net cash flow from operating activities	20	2,051,450	2,420,286
Capital expenditure and financial investment	21	(3,128,775)	(1,081,936)
(DECREASE)/INCREASE IN CASH IN THE YEAR		(1,077,325)	1,338,350
RECONCILIATION OF NET CASH FLOT FOR THE YEAR ENDED			
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	2014 £	2013 £
(Decrease)/Increase in cash in the year		(1,077,325)	1,338,350
		<del></del>	<del></del>

(1,077,325)

3,203,269

2,125,944

1,338,350

1,864,919

3,203,269

The notes on pages 21 to 38 form part of these financial statements.

MOVEMENT IN NET FUNDS IN THE YEAR

Net funds at 1 September 2013

**NET FUNDS AT 31 AUGUST 2014** 

# DRAYTON MANOR HIGH SCHOOL ACADEMY TRUST

(A company limited by guarantee) REGISTERED NUMBER: 07698859

## BALANCE SHEET AS AT 31 AUGUST 2014

	Note	£	2014 £	£	2013 £
FIXED ASSETS					
Tangible assets	15		26,054,804		23,269,090
CURRENT ASSETS					
Debtors	16	781,252		280,448	
Cash at bank		2,125,944		3,203,269	
		2,907,196		3,483,717	
CREDITORS: amounts falling due within one year	17	(522,673)		(1,294,176)	
NET CURRENT ASSETS		•	2,384,523	······································	2,189,541
TOTAL ASSETS LESS CURRENT LIABILITI	ES		28,439,327		25,458,631
Defined benefit pension scheme liability	23		(1,553,000)		(1,343,000)
NET ASSETS INCLUDING PENSION SCHEME LIABILITY			26,886,327		24,115,631
FUNDS OF THE ACADEMY					***************************************
Restricted funds:					
Restricted funds	18	1,913,778		1,867,966	
Restricted fixed asset funds	18	26,054,804		23,269,088	
Restricted funds excluding pension liability		27,968,582		25,137,054	
Pension reserve		(1,553,000)		(1,343,000)	
Total restricted funds			26,415,582		23,794,054
Inrestricted funds	18		470,745		321,577
TOTAL FUNDS			26,886,327		24,115,631

The financial statements were approved by the Trustees, and authorised for issue, on 4 December 2014 and are signed on their behalf, by:

Ms Christine Fortune, Chairman Chair of Trustees Coathina

The notes on pages 21 to 38 form part of these financial statements.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

### 1. ACCOUNTING POLICIES

### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005, the Academies Accounts Direction 2013 to 2014 issued by EFA, applicable accounting standards and the Companies Act 2006.

## 1.2 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Department for Education.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

### 1. ACCOUNTING POLICIES (continued)

### 1.3 Incoming resources

All incoming resources are included in the Statement of financial activities when the academy has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability. For legacies, entitlement is the earlier of the academy being notified of an impending distribution or the legacy being received.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the year for which it is receivable and any unspent amount is reflected as a balance in the restricted general fund.

Capital grants are recognised when receivable and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Sponsorship income provided to the academy which amounts to a donation is recognised in the Statement of financial activities in the period in which it is receivable, where there is certainty of receipt and it is measurable.

The value of donated services and gifts in kind provided to the academy are recognised at their open market value in the period in which they are receivable as incoming resources, where the benefit to the academy can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of financial activities, except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy's policies.

Donations are recognised on a receivable basis where there is certainty of receipt and the amount can be reliably measured.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

### 1. ACCOUNTING POLICIES (continued)

## 1.4 Resources expended

Expenditure is recognised in the period in which a liability is incurred and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities are costs incurred in the academy's educational operations.

Governance costs include the costs attributable to the academy's compliance with constitutional and statutory requirements, including audit, strategic management and Trustees' meetings and reimbursed expenses.

All resources expended are inclusive of irrecoverable VAT.

### 1.5 Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

## 1.6 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the Statement of financial activities and are carried forward in the Balance sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the Statement of financial activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy's depreciation policy.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property
Fixtures and fittings

50 Years

- 10 Years

Computer equipment

4 Years

#### 1.7 Taxation

The academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

## 1. ACCOUNTING POLICIES (continued)

#### 1.8 Pensions

Retirement benefits to employees of the academy are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes, are contracted out of the State Earnings-Related Pension Scheme ("SERPS"), and the assets are held separately from those of the academy.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in note 23, the TPS is a multi-employer scheme and the academy is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

The LGPS is a funded scheme and the assets are held separately from those of the academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and gains and losses on the settlements and curtailments. They are included as part of staff costs. Past service costs are recognised immediately in the Statement of financial activities if the benefits have vested. If the benefits have not vested immediately, the costs are recognised over the period vesting occurs. The expected return on assets and the interest cost are shown as a net finance amount of other finance costs or credits adjacent to interest. Actuarial gains and losses are recognised immediately in other gains and losses.

#### 2. VOLUNTARY INCOME

	Unrestricted funds 2014	Restricted funds 2014	Total funds 2014	Total funds 2013
OTHER DONATIONS	30,315	±.	30,315	41,202
				***************************************

	JNDS	D 4-1 - 4 1	T-4-1	T-4-
	Unrestricted funds	Restricted funds	Total funds	Tota funds
	2014	2014	2014	2013
	£	£	£	2015
Exam Fee Income	**	7,553	7,553	20,983
Trips Income		78,595	78,595	120,811
Lettings Income	85,180		85,180	61,650
Bank Interest	3,554	*	3,554	2,556
Rent of Caretakers House	3,650	**	3,650	3,650
Other Income	25,959	**	25,959	33,046
Swimming fee Income	510	**	510	636
	118,853	86,148	205,001	243,332
INCOMING RESOURCES FROM CH			***	<del>-</del>
	Unrestricted	Restricted	Total	Total
	funds 2014	funds 2014	funds	funds 2013
	2014 £	2014 £	2014 £	2013 £
Educational Operations	*	12,626,717	12,626,717	10,815,204
Educational Operations  FUNDING FOR ACADEMY'S EDUCATION		***************************************	12,626,717	10,815,204
		***************************************	12,626,717	10,815,204
FUNDING FOR ACADEMY'S EDUCA		***************************************	Total	
FUNDING FOR ACADEMY'S EDUCA	my Trust Unrestricted funds	Restricted funds	Total funds	Total funds
FUNDING FOR ACADEMY'S EDUCA	my Trust Unrestricted funds 2014	Restricted funds 2014	Total funds 2014	Total funds 2013
FUNDING FOR ACADEMY'S EDUCA	my Trust Unrestricted funds	Restricted funds	Total funds	Total funds
FUNDING FOR ACADEMY'S EDUCA Drayton Manor High School Acade	my Trust Unrestricted funds 2014	Restricted funds 2014	Total funds 2014	Total funds 2013
FUNDING FOR ACADEMY'S EDUCAD Drayton Manor High School Acade  General Annual Grant (GAG)  Pupil Premium	my Trust Unrestricted funds 2014	Restricted funds 2014	Total funds 2014 £	Total funds 2013 £
FUNDING FOR ACADEMY'S EDUCAD Drayton Manor High School Acade  General Annual Grant (GAG) Pupil Premium SEN Funding	my Trust Unrestricted funds 2014	Restricted funds 2014 £	Total funds 2014 £ 9,498,693 678,853 201,458	Total funds 2013 £ 9,438,996
FUNDING FOR ACADEMY'S EDUCAD Drayton Manor High School Acade  General Annual Grant (GAG) Pupil Premium SEN Funding Bursary Fund	my Trust Unrestricted funds 2014	Restricted funds 2014 £ 9,498,693 678,853	Total funds 2014 £ 9,498,693 678,853	Total funds 2013 £ 9,438,996 196,533 229,369 15,943
FUNDING FOR ACADEMY'S EDUCAD Drayton Manor High School Acade  General Annual Grant (GAG) Pupil Premium SEN Funding Bursary Fund PE Teacher Grants	my Trust Unrestricted funds 2014	Restricted funds 2014 £ 9,498,693 678,853 201,458 66,551	Total funds 2014 £  9,498,693 678,853 201,458 66,551	Total funds 2013 £ 9,438,996 196,533 229,369
FUNDING FOR ACADEMY'S EDUCAD Drayton Manor High School Acade  General Annual Grant (GAG) Pupil Premium SEN Funding Bursary Fund PE Teacher Grants Other Government Grants	my Trust Unrestricted funds 2014	P.498,693 678,853 201,458 66,551	Total funds 2014 £  9,498,693 678,853 201,458 66,551	Total funds 2013 £ 9,438,996 196,533 229,369 15,943 7,600
FUNDING FOR ACADEMY'S EDUCAD Drayton Manor High School Acade  General Annual Grant (GAG) Pupil Premium SEN Funding Bursary Fund PE Teacher Grants Other Government Grants Capital Grant	my Trust Unrestricted funds 2014	9,498,693 678,853 201,458 66,551 17,265 2,121,493	Total funds 2014 £  9,498,693 678,853 201,458 66,551	Total funds 2013 £ 9,438,996 196,533 229,369 15,943
FUNDING FOR ACADEMY'S EDUCAD Drayton Manor High School Acade  General Annual Grant (GAG) Pupil Premium SEN Funding Bursary Fund PE Teacher Grants Other Government Grants	my Trust Unrestricted funds 2014	P.498,693 678,853 201,458 66,551	Total funds 2014 £  9,498,693 678,853 201,458 66,551	Total funds 2013 £ 9,438,996 196,533 229,369 15,943 7,600
General Annual Grant (GAG) Pupil Premium SEN Funding Bursary Fund PE Teacher Grants Other Government Grants Capital Grant Other EFA Grants	my Trust Unrestricted funds 2014	9,498,693 678,853 201,458 66,551 17,265 2,121,493 36,704	Total funds 2014 £  9,498,693 678,853 201,458 66,551 - 17,265 2,121,493 36,704	Total funds 2013 £ 9,438,996 196,533 229,369 15,943 7,600 926,463

GOVERNANCE COSTS				
	Unrestricted funds 2014 £	Restricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
Governance Auditors' remuneration Governance Legal Fee	. **	14,751 45,186	14,751 45,186	8,300 26,292
	46	59,937	59,937	34,592
DIRECT COSTS				
		Educational Operations	Total 2014	Total 2013
Pension expenses Educational Supplies		55,000 382,142	55,000 382,142	<i>55,000</i> 293, <i>606</i>
Educational Consultancy Agency Supply		29,521 459,274	29,521 459,274	33,509 364,008
Other Support Cost		147,710 23,219	147,710 23,219	174,975 32,143
Staff Development		1,146 36,785	1,146 36,785	43,348 33,197
National insurance		4,563,591 394,511	4,563,591 394,511	4,529,201 370,860
Pension cost Depreciation		545,628 343,060	545,628 343,060	534,264 310,324
		6,981,587	6,981,587	6,774,435
	Governance Auditors' remuneration Governance Legal Fee  DIRECT COSTS  Pension expenses Educational Supplies Educational Consultancy Agency Supply Exam Fees Other Support Cost Security & Maintenance Staff Development Wages and salaries National insurance Pension cost	Governance Auditors' remuneration Governance Legal Fee  DIRECT COSTS  Pension expenses Educational Supplies Educational Consultancy Agency Supply Exam Fees Other Support Cost Security & Maintenance Staff Development Wages and salaries National insurance Pension cost	Unrestricted funds   2014   2014   2014   E   E	Unrestricted funds   funds

7.	SUPPORT COSTS				
			Educational		Total
			Operations	2014	2013
	Maintenance of Premises & Equipment		317,339	317,339	395,137
	Educational Supplies		66,436	66,436	. ***
	Water & Rates		46,275	46,275	50,172
	Agency Supply		57,473	57,473	116,657
	Bank Interest		10	- 10	***
	Insurance		81,015	81,015	66,768
	Catering Expenses		116,490	116,490	145,541
	Recruitment		139,750	139,750	86,121
	Other Support Cost		96,080	96,080	102,333
	Security & Maintenance		95,786	95,786	46,593
	Other Admin Supply	,	12,966	12,966	452
	Cleaning		36,232	36,232	35,798
	School Trips		120,141	120,141	193,515
	Professional Fees		84,398	84,398	
	Ground Maintenance		46,060	46,060	
	Wages and salaries		1,340,806	1,340,806	1,364,592
	National insurance		72,927	72,927	76,173
	Pension cost		170,629	170,629	184,433
			2,900,813	2,900,813	2,864,285
8.	RESOURCES EXPENDED				
			Non Pay		
		Staff costs	Expenditure Other costs	Total	Total
		2014	2014	2014	2013
		£	£	£	£
	Educational Operations	5,503,730	1,477,857	6,981,587	6,774,435
	Support costs - Educational Operations	1,584,362	1,316,451	2,900,813	2,864,285
	Charitable activities	7,088,092	2,794,308	9,882,400	9,638,720
	Governance	**.	59,937	59,937	34,592
		7,088,092	2,854,245	9,942,337	

		Activities undertaken directly 2014 £	Support costs 2014 £	Total 2014 £	Total 2013 £
	Educational Operations	6,981,587	2,900,813	9,882,400	9,638,720
10.	NET INCOMING RESOURCES				
	This is stated after charging:				
	•			2014 £	2013 £
	Depreciation of tangible fixed assets: - owned by the charity Auditors' remuneration Governanace Responsible Officer fee		d'acceptance de la constant de la co	343,061 7,551	310,324 8,300 -
11.	STAFF				
	a. Staff costs				
	Staff costs were as follows:				
				2014 £	2013 £
	Wages and salaries Social security costs Other pension costs (Note 23)			5,904,397 467,438 716,257	5,893,793 447,033 718,697
	Supply teacher costs		manuscus.	7,088,092 459,274	7,059,523 364,008
			<del>10,000,000,000,000,000,000,000,000,000,</del>	7,547,366	7,423,531

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

## 11. STAFF (continued)

#### b. Staff numbers

The average number of persons employed by the academy during the year expressed as full time equivalents was as follows:

	2014	2013
	No.	No.
Management	12	11
Teachers	89	97
Support Staff	50	54
	· with the state of the state o	
	151	162
	**************************************	***************************************

#### 12. TRUSTEES' REMUNERATION AND EXPENSES

The Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Principal and staff, and not in respect of their services as Trustees. Other Trustees did not receive any payments, other than expenses, from the academy in respect of their role as Trustees.

# 13. TRUSTEES' AND OFFICERS' INSURANCE

In accordance with normal commercial practice the academy has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £5,000,000 on any one claim and the cost for the year ended 31 August 2014 was £2,660 (2013 - £2,660). The cost of this insurance is included in the total insurance cost.

# 14. OTHER FINANCE INCOME

	2014	2013
	£	£
Expected return on pension scheme assets	27,000	14,000
Interest on pension scheme liabilities	(82,000)	(69,000)
	-	**************************************
	(55,000)	(55,000)
		***************************************

		Freehold	Fixtures and	Computer	
		property	fittings	equipment	Total
	_	£	£	£	£
	Cost				
	At 1 September 2013 Additions	23,890,945 2,995,790	6,660 3,400	9,561 129,585	23,907,166 3,128,775
	At 31 August 2014	26,886,735	10,060	139,146	27,035,941
	Depreciation	***************************************	***************************************	;	<del></del>
	At 1 September 2013	631,384	1,912	4,780	638,076
	Charge for the year	306,979	1,296	34,786	343,061
	At 31 August 2014	938,363	3,208	39,566	981,137
	Net book value			•	
	At 31 August 2014	25,948,372	6,852	99,580	26,054,804
	At 31 August 2013	23,259,561	4,748	4,781	23,269,090
16.	DEBTORS				
				2014 £	2013 £
	Trade debtors			33,885	9,844
	Other debtors			557,390	81,535
	Prepayments and accrued income			189,977	189,069
			***************************************	781,252	280,448
			***************************************		
17.	CREDITORS: Amounts falling due within one year				
	and and summing and stream one year			2044	0040
				2014 £	2013 £
	Trade creditors			137,312	657,619
	Other taxation and social security			244,038	254,000
	Other creditors			*	24,583
	Accruals and deferred income			141,323	357,974
			Antonion	522,673	1,294,176
			***************************************	=======================================	

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

STATEMENT OF	FUNDS					
	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Gains/ (Losses) £	Carried Forward £
Unrestricted funds						
Other Donations	321,577	149,168	**	***************************************	**	470,745
Restricted funds						
Restricted Funds - all funds Pension reserve	1,867,966 (1,343,000)	10,591,372	(9,538,277) (61,000)	(1,007,283)	- (149,000)	1,913,778 (1,553,000)
	524,966	10,591,372	(9,599,277)	(1,007,283)	(149,000)	360,778
Restricted fixed as	set funds					
Restricted Fixed Asset Funds - all funds	23,269,088	2,121,493	(343,060)	1,007,283	4	26,054,804
Total restricted funds	23,794,054	12,712,865	(9,942,337)	*	(149,000)	26,415,582
Total of funds	24,115,631	12,862,033	(9,942,337)	***************************************	(149,000)	26,886,327

The specific purposes for which the funds are to be applied are as follows:

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes.

Restricted general funds are resources for educational purposes.

18.

Under the funding agreement with the Secretary of State, the academy was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2014.

	SUMMARY OF FU	_		_			
		Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Gains/ (Losses) £	Carried Forward £
	General funds Restricted funds Restricted fixed	321,577 524,966	149,168 10,591,372	(9,599,277)	(1,007,283)	(149,000)	470,745 360,778
	asset funds	23,269,088	2,121,493	(343,060)	1,007,283	***	26,054,804
		24,115,631	12,862,033	(9,942,337)	**	(149,000)	26,886,327
19.	ANALYSIS OF NE	T ASSETS BET	TWEEN FUND	s ·			
		u	nrestricted funds 2014 £	Restricted funds 2014 £	Restricted fixed asset funds 2014 £	Total funds 2014 £	Total funds 2013 £
	Tangible fixed asse Current assets Creditors due withir Provisions for liabili	n one year	470,745 -	2,436,451 (522,673)	26,054,804	26,054,804 2,907,196 (522,673)	23,269,089 3,483,718 (1,294,176)
	charges		···	(1,553,000)	**	(1,553,000)	(1,343,000)
			470,745	360,778	26,054,804	26,886,327	24,115,631
20.	NET CASH FLOW	FROM OPERA	TING ACTIVIT	ΠES			
				÷		2014 £	2013 £
	Net incoming resour Depreciation of tang (Increase)/decrease (Decrease)/increase FRS 17 adjustments	gible fixed asset e in debtors e in creditors			3 (5 (7	119,696 43,061 00,803) 71,504) 61,000	1,426,426 310,324 482,135 137,401 64,000
	Net cash inflow fro	om operations			2,0	51,450	2,420,286
21.	ANALYSIS OF CAS	SH FLOWS FOR	R HEADINGS	NETTED IN C	ASH FLOW S	TATEMENT	
	•					2014 £	2013 £
	Capital expenditure					_	~

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

# 22. ANALYSIS OF CHANGES IN NET FUNDS

	1		Other non-cash	
	September 2013	Cash flow	changes	31 August 2014
	£	£	£	£
Cash at bank and in hand:	3,203,269	(1,077,325)	**	2,125,944
Net funds	3,203,269	(1,077,325)	*	2,125,944
	***************************************	***************************************	***************************************	

# DRAYTON MANOR HIGH SCHOOL ACADEMY TRUST

(A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

#### 23. PENSION COMMITMENTS

The academy's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by London Borough of Ealing. Both are defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2004 and of the LGPS 31 August 2013.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### **Teachers' Pension Scheme**

#### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The Teachers' Pensions Regulations require an annual account to be kept of receipts and expenditure (including the cost of pensions' increases). From 1 April 2001, the account has been credited with a real rate of return, which is equivalent to assuming that the balance in the account is invested in notional investments that produce that real rate of return.

### Valuation of the Teachers' Pension Scheme

At the last valuation, the contribution rate to be paid into the TPS was assessed in two parts. First, a standard contribution rate (SCR) was determined. This is the contribution, expressed as a percentage of the salaries of teachers and lecturers in service or entering service during the period over which the contribution rate applies, which if it were paid over the entire active service of these teachers and lecturers would broadly defray the cost of benefits payable in respect of that service. Secondly, a supplementary contribution is payable if, as a result of the actuarial review, it is found that accumulated liabilities of the account for benefits to past and present teachers, are not fully covered by standard contributions to be paid in future and by the notional fund built up from past contributions. The total contribution rate payable is the sum of the SCR and the supplementary contribution rate.

The last valuation of the TPS related to the period 1 April 2001 to 31 March 2004. The Government Actuary's report of October 2006 revealed that the total liabilities of the Scheme (pensions in payment and the estimated cost of future benefits) amounted to £166,500 million. The value of the assets (estimated future contributions together with the proceeds from the notional investments held at that valuation date) was £163,240 million. The assumed real rate of return was 3.5% in excess of prices and 2% in excess of earnings. The rate of real earnings growth was assumed to be 1.5%. The assumed gross rate of return was 6.5%. From 1 January 2007, the SCR was assessed at 19.75%, and the supplementary contribution rate was assessed to be 0.75% (to balance assets and liabilities as required by the regulations within 15 years). This resulted in a total contribution rate of 20.5%, which translated into an employee contribution rate of 6.4% and employer contribution rate of 14.1% payable.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

# 23. PENSION COMMITMENTS (continued)

The Public Service Pensions Bill provides for future scheme valuations to be conducted in accordance with Treasury directions. The actuarial valuation report in summer 2014 takes effect from September 2015.

## **Teachers' Pension Scheme Changes**

Lord Hutton made recommendations in 2011 about how pensions can be made sustainable and affordable, whilst remaining fair to the workforce and the taxpayer. The Government accepted Lord Hutton's recommendations as the basis for consultation with trade unions and other representative bodies. In March 2012 the Department for Education published proposals for the design for a reformed TPS.

The key provisions of the reformed scheme include: a pension based on career average earnings; an accrual rate of 1/57th; and a Normal Pension Age equal to State Pension Age, but with options to enable members to retire earlier or later than their Normal Pension Age. Pension benefits built up before 1 April 2015 will be fully protected.

In addition, the proposed final agreement includes a Government commitment that those within 10 years of Normal Pension Age on 1 April 2012 will see no change to the age at which they can retire, and no decrease in the amount of pension they receive when they retire. There will also be further transitional protection, tapered over a three and a half year period, for people who would fall up to three and a half years outside of the 10 year protection.

In his interim report of October 2010, Lord Hutton recommended that short-term savings were also required, and that the only realistic way of achieving these was to increase member contributions. At the Spending Review 2010 the Government announced an average increase of 3.2 percentage points on the contribution rates by 2014-15. The increases have been phased in from April 2012 on a 40:80:100% basis.

The Department for Education has continued to work closely with trade unions and other representatives bodies to develop the reformatted Teachers' Pension Scheme and regulations giving effect to it came into force on 1 April 2014. Communications are being rolled out and the reformatted scheme will commence on 1 April 2015.

Under the definitions set out in Financial Reporting Standard (FRS 17) Retirement Benefits, the TPS is a multi-employer pension scheme. The academy is unable to identify its share of the underlying assets and liabilities of the scheme. Accordingly, the academy has taken advantage of the exemption in FRS 17 and has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy has set out above the information available on the scheme.

### **Local Government Pension Scheme**

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2014 was £214,00, of which employer's contributions totalled £162,000 and employees' contributions totalled £52,000. The agreed contribution rates for future years are 19.6% for employers and 5.5 - 7.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding local government pension scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

# 23. PENSION COMMITMENTS (continued)

The amounts recognised in the Balance sheet are as follows:

	2014 £	2013 £
Present value of funded obligations Fair value of scheme assets	(2,053,000) 500,000	(1,741,000) 398,000
Net liability	(1,553,000)	(1,343,000)
The amounts recognised in the Statement of financial activities	vities are as follows:	
	2014 £	2013 £
Current service cost Interest on obligation Expected return on scheme assets	(168,000) (82,000) 27,000	(164,000) (69,000) 14,000
Total	(223,000)	(219,000)
Actual return on scheme assets	57,000	42,000
Movements in the present value of the defined benefit obliq	gation were as follows:	
	2014 £	2013 £
Opening defined benefit obligation Current service cost Interest cost	1,741,000 168,000	1,478,000 164,000
Contributions by scheme participants Actuarial Losses	82,000 52,000 62,000	69,000 51,000
Benefits paid	(52,000)	(21,000)
Closing defined benefit obligation	2,053,000	1,741,000

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

# 23. PENSION COMMITMENTS (continued)

Movements in the fair value of the academy's share of scheme assets:

	2014	2013
	£	£
Opening fair value of scheme assets	398,000	171,000
Expected return on assets	27,000	14,000
Actuarial gains and (losses)	(87,000)	28,000
Contributions by employer	162,000	155,000
Contributions by employees	52,000	51,000
Benefits paid	(52,000)	(21,000)
	500,000	398,000
	**************************************	

The cumulative amount of actuarial gains and losses recognised in the Statement of total recognised gains and losses was £149,000 (2013 - £28,000).

The academy expects to contribute £189,000 to its Defined benefit pension scheme in 2015.

	2014	2013
Equities	7.00 %	7.00 %
Other Bond	3.80 %	4.40 %
Goverment bonds	2.90 %	3.40 %
Expenses deduction	0.33 %	3.33 %
Property	6.20 %	5.70 %
Cash	0.50 %	0.50 %
Other	6.20 %	7.00 %
Overall expected return	2.20 %	5.78 %

Principal actuarial assumptions at the Balance sheet date (expressed as weighted averages);

	2014	2013
Discount rate for scheme liabilities	4.00 %	4.50 %
Rate of increase in salaries	3.95 %	4.15 %
Rate of increase for pensions in payment / inflation	2.20 %	2.40 %
Inflation assumption (CPI)	2.20 %	2.40 %

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2014	2013
Retiring today Males Females	22.0 22.9	24.8 25.4
Retiring in 20 years Males Females	23.8 25.1	26.7 27.8

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014

## 23. PENSION COMMITMENTS (continued)

Amounts for the current and previous period are as follows:

Defined benefit pension schemes

	2014 £	2013 £
Defined benefit obligation Scheme assets	(2,053,000) 500,000	(1,741,000) 398,000
Deficit	(1,553,000)	(1,343,000)
Experience adjustments on scheme liabilities Experience adjustments on scheme assets	(62,000) (87,000)	28,000

#### 24. OPERATING LEASE COMMITMENTS

At 31 August 2014 the academy had annual commitments under non-cancellable operating leases as follows:

	2014 £	2013 £
Expiry date:		
Within 1 year	*	33,288
Between 2 and 5 years	18,453	39,750
		distribution of the second

## 25. RELATED PARTY TRANSACTIONS

Owing to the nature of the academy's operations and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which a trustees has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the academy's financial regulations and normal procurement procedures.

There were no related party transactions in the period.