



Significant Findings of Risk Assessment

School: Drayton Manor High School	Assessment Carried Out By	Assessment Serial Number: 001		
Department: All Areas	Name: James Whelan Signature:	Date Carried Out or Reviewed	Date for Next Review	Reviewed By (Name)
Activity / Process: Wearing of face coverings in classrooms during COVID-19 pandemic. <ul style="list-style-type: none"> • During this evolving situation please monitor and follow government guidance given in the web links provided • The guidance will be regularly reviewed and will be updated when schools are no longer required to wear face coverings in classrooms. 	Responsible Manager / Team Leader etc Name: Chris Killen Signature:		24 March 21	
<p>Face coverings are mainly intended to protect others and not the wearer. When used correctly, they cover the nose and mouth, which are the main sources of transmitting coronavirus (COVID-19). A face visor or shield may be worn in addition to a face covering but not instead of one. This is because face visors or shields do not adequately cover the nose and mouth.</p> <p>Wearing of a face covering will not be required for people who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability where putting on, wearing or removing a face covering will cause severe distress. If you are speaking to or providing assistance to someone who relies on lip reading, clear sound or facial expressions to communicate. To avoid harm or injury, or the risk of harm or injury, to yourself or others – including if it would negatively impact on your ability to exercise or participate in strenuous activity.</p> <p>Asthma UK guidance advises that all asthmatics should wear a mask unless the person is experiencing breathing difficulties. There is no evidence that states face masks / coverings exacerbate asthma.</p>				

Risk Rating.

The Risk Rating process is provided for guidance only. It is the risk assessors' evaluation of the risks that is important, and this may differ from the result indicated by the risk rating matrix. Even after taking the risk rating into consideration employers still have a duty to ensure that sufficient and adequate control measures are in place to ensure that any remaining risks are kept as low as is reasonably practicable.

What are the Hazards? (What can go wrong)	Who might be Harmed & How ?	Existing Control Measures (What are you already doing to manage the hazards/risks?)	Risk Rating with existing controls in place			Additional Controls Required (Where the existing controls are insufficient to reduce the risk to an acceptable level) Use the scoring table below to assist in planning actions.	Risk Rating with additional controls in place		
			Likelihood	Impact / Severity	Risk Rating Score		Likelihood	Impact / Severity	Risk Rating Score
<p>Catching / Spreading</p> <p>Exposure from others due to droplets / aerosols.</p>	Staff, Pupils, Visitors	<p>All persons to wash hands with soap regularly and thoroughly, for at least 20 seconds.</p> <p>Hand cleaning facilities or hand sanitiser should be available at the entrance/exit and should be used by all persons when entering and leaving the area.</p> <p>Tissues are provided and should be used when coughing or sneezing by temporarily removing their face covering and then place the used tissue in the bin before washing hands (Catch it, Bin it, Kill it).</p> <p>All persons are reminded to not touch their eyes, nose or mouth if their hands are not clean.</p> <p>Appropriate face coverings are currently worn by adults and pupils when moving around the premises, outside of classrooms, such as corridors and communal areas where social distancing cannot easily be maintained.</p>	4	4	16-H	<p>This risk assessment must be provided to staff and communicated to students before they start work and displayed in school. Staff to sign to say they have read and will comply.</p> <p>Ensure that windows are opened throughout the day to provide adequate ventilation</p> <p>Face coverings are now recommended in classrooms or during activities unless social distancing can be maintained. This does not apply in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity, for example PE lessons.</p> <p>Wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on, and prior to removing it.</p> <p>When wearing a face covering, avoid touching your face or face covering, as you could contaminate them with germs from your hands.</p> <p>Change your face covering if it becomes damp or if you've touched it.</p> <p>Continue to wash your hands regularly.</p> <p>Change and wash your face covering daily.</p> <p>If the material is washable, wash in line with manufacturer's instructions. If it's not washable, dispose of it carefully in your usual waste.</p> <p>Continue to practise social distancing wherever possible.</p>	2	4	8-L

Government & PHE Guidance

Face coverings in education updated 1 March 2021 <https://www.gov.uk/government/publications/face-coverings-in-education/face-coverings-in-education>

- Coronavirus action plan: a guide to what you can expect across the UK Published 3 March 2020 <https://www.gov.uk/government/publications/coronavirus-action-plan>

The Health Protection (Coronavirus, Wearing of Face Coverings in a Relevant Place) (England) Regulations 2020 <https://www.legislation.gov.uk/uksi/2020/791/regulation/3/made>

Scoring Table

LEVEL OF RISK		OVERALL RATING		HOW THE RISK SHOULD BE TACKLED/MANAGED		
HIGH RISK		15-25		Immediate Management Action		
MEDIUM RISK		9-12		Plan for Change		
LOW RISK		1-8		Continue to Manage		
Likelihood (A)	5 Almost Certain	5	10	15	20	25
	4 Probable /Likely	4	8	12	16	20
	3 Possible	3	6	9	12	15
	2 Unlikely	2	4	6	8	10
	1 Very Unlikely / Rare	1	2	3	4	5
		1 Insignificant / Negligible	2 Minor	3 Moderate	4 Major	5 Critical / Catastrophic
	Impact (B)					

Risk Scoring Guide

Consider the potential harm or injury that could result from the identified hazard if an accident or incident were to occur, based on the table below.

Impact Criteria (B)	IMPACT	SCORE	HEALTH & SAFETY EFFECT
	Critical/ Catastrophic	5	Multiple deaths of employees, service users, members of the public, etc.
	Major	4	Death of an employee, service user, member of the public, etc.
	Moderate	3	Serious injury (acute, chronic or life-changing) to employee, service user or member of the public requiring medical intervention.
	Minor	2	Minor injury such as a bump or bruise that may require First Aid treatment and the person returns to work.
	Insignificant / Negligible	1	A day to day issue/problem but negligible harm would result.

Now consider the likelihood of that harm or injury being realised based on the expected frequencies in the table below.

Risk Score	Likelihood Criteria (A)	LIKELIHOOD	SCORE	EXPECTED FREQUENCY
<p>To calculate the Risk Score in the Risk Assessment Register above, simply multiply the Impact by the Likelihood to identify the level of risk as per the table above.</p>		Almost Certain	5	Reasonable to expect that the event WILL undoubtedly happen/recur, possibly frequently and is probable in the current year
		Probable / Likely	4	Event is MORE THAN LIKELY to occur, will probably happen/recur, but is not a persisting issue. Will possibly happen in the current year and be likely in the longer term
		Possible	3	LITTLE LIKELIHOOD of event occurring. Not likely in the current year, but reasonably likely in the medium/long term.
		Unlikely	2	Event NOT EXPECTED . Do not expect it to happen/recur. Extremely unlikely to happen in the current year, but possible in the longer term.
		Very Unlikely /Rare	1	EXCEPTIONAL event. This will probably never happen/recur. A barely feasible event.