



# DRAYTON MANOR HIGH SCHOOL



*Parliamentary Review*

Ambition

Character

Civic  
virtue

## Table of Contents

WELCOME FROM THE HEAD .....	2
JOB DESCRIPTION.....	4
PERSON SPECIFICATION .....	6
EMPLOYEE BENEFITS.....	8
THE APPLICATION PROCESS .....	8

### WELCOME FROM THE HEAD

Dear Applicant

Thank you for the interest you have shown in the post of Key Stage Coordinator (Science) at Drayton Manor High School and welcome to our inspiring and exciting school that provides a truly exceptional education.

Drayton Manor is a heavily oversubscribed, diverse, vibrant and successful school with proud traditions and an excellent reputation. Our school motto of *'Nec Aspera Terrent - hardships do not deter us,'* is at the heart of our ethos and we live this vision every day in our work with our students and everything that we do. The school is a calm and purposeful place where good manners and good behaviour are considered essential. We have no doubt that this moral education and the way it is combined with academic expertise are key factors in our school's success.

Our teachers have excellent subject knowledge and are adept at not only preparing our students for examinations but for building their confidence so they are well prepared for their future lives, whatever their chosen path. We are very proud of our rich and wide curriculum which supports the growth and development of our student body and staff play an integral role in supporting this.

It is over 95 years since Drayton Manor opened in 1930 and we continue to build on the successes of the past to put the school in the best possible position for the next 95 years. Our school is a positive, welcoming and encouraging environment, which is a reflection of the outstanding contribution our staff members make to all aspects of our busy school life.

Drayton Manor recognise and value continued professional development. Deliberate Practice, Curriculum specific training and Instructional Coaching are at the heart of our pedagogical training model with every teacher having the opportunity to work one-to-one with a coach. Additionally, we have a legacy of developing educational leaders including supporting staff through a range of National Professional Qualifications. The successful candidate will be able to demonstrate an ongoing commitment to professional development in all areas of their practice.

We offer

- The opportunity to work for an organisation which is value-driven and places our students at the centre of everything we do
- The opportunity to work with fantastic students who are aspirational and driven to succeed
- Access to high quality CPD and support with career progression to Deputy Headship and Headship
- Flexible and remote working opportunities mapped onto each professional's calendar
- Access to a private health care and wellbeing support package
- Magnificent buildings and an attractive and harmonious working environment
- An exciting opportunity to be involved in shaping the future direction of the school

Candidates who have extremely high expectations and who are keen to take a full and active role in the life of the school are encouraged to apply. This role requires excellent communication skills, meticulous attention to detail and a firm commitment to upholding the ethos, values and expectations of the school.

As an inclusive employer we are seeking candidates from a range of backgrounds and invite you to visit our website, which offers further information about the school, or contact Mrs Sancha Joseph-Sidney([hroffice@draytonmanorhighschool.co.uk](mailto:hroffice@draytonmanorhighschool.co.uk)) if you have any queries or would like to arrange a site visit.

Yours faithfully,



Mrs Lisa Mills

Headteacher



- To promote the subject more widely arranging clubs, trips, workshops and speakers as appropriate.
- To identify Key Stage training needs and help to facilitate the delivery of the necessary training
- To provide where necessary remote learning resources for students.
- To support beginner teachers and ECTs in their teaching.
- To contribute to the overall leadership of the Faculty
- All staff have a responsibility for promoting and safeguarding the welfare of children and young people s/he is responsible for or comes into contact with



## DRAYTON MANOR HIGH SCHOOL

### PERSON SPECIFICATION

#### POST TITLE **Key Stage Coordinator (Science)**

*All staff have a responsibility for promoting and safeguarding the welfare of children and young people s/he is responsible for or comes into contact with*

	<b>Essential</b>	<b>Desirable</b>
Qualifications	<ul style="list-style-type: none"> <li>• Degree in relevant subject</li> <li>• PGCE in Science Education at Secondary School level</li> </ul>	<ul style="list-style-type: none"> <li>• Recent INSET in Science Education KS related issues</li> </ul>
Experience	<ul style="list-style-type: none"> <li>• An effective teacher with at least one year's experience teaching Science in all ability groups</li> <li>• Ability to share their experience to sustain a curriculum which is sensitive to the needs of all children</li> </ul>	<ul style="list-style-type: none"> <li>• Understanding of needs and strategies for effective differentiation</li> <li>• Experience of a range of teaching and learning styles (11-19)</li> </ul>
Ability / Skills	<ul style="list-style-type: none"> <li>• Able to teach Biology, Chemistry or Physics up to A Level</li> <li>• Able to translate an idea into curriculum delivery</li> <li>• Able to demonstrate clear understanding of KS issues</li> <li>• Able to effectively manage administration</li> <li>• Willingness to motivate colleagues</li> <li>• Perception of the post as a management role</li> </ul>	<ul style="list-style-type: none"> <li>• Willingness to acquire skills as appropriate</li> <li>• Ability to manage budget</li> </ul>
Equal Opportunities	<ul style="list-style-type: none"> <li>• Awareness of equal opportunities issues and how these can be addressed in the classroom environment</li> </ul>	<ul style="list-style-type: none"> <li>• Willingness to help formulate and implement equal opportunities policies</li> </ul>
Safeguarding	<ul style="list-style-type: none"> <li>• Commitment to safeguarding and promoting the welfare of children and young people</li> </ul>	

Disposition	<ul style="list-style-type: none"> <li>• Ability to work hard with competing deadlines, prioritising appropriately and maintaining good humour</li> <li>• To be interested in children as individuals, in how they learn and be committed to the comprehensive ideal</li> <li>• To believe in the importance of team work a collaborative approach, and be able to build supportive working relationships with colleagues both within and outside the faculty</li> <li>• Evidence of commitment to and understanding of collective responsibility</li> </ul>	<ul style="list-style-type: none"> <li>• Commitment to the notion of whole school, and whole Faculty policies</li> <li>• A commitment to collective responsibility</li> </ul>
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EMPLOYEE BENEFITS



**STAFF PRIVATE HEALTHCARE**

All Staff have access to Private Healthcare Membership at no cost



**PROFESSIONAL DEVELOPMENT**

Ample opportunity for professional development. Education Professionals never stop learning



**CYCLE SCHEME**

Salary sacrifice Cycle-to-work scheme available to all staff



**PAID DUTIES & FREE MEAL**

Free lunch provided for each paid duty carried out at £24.50/hour



**COMMUTE TO WORK**

Within walking distance of Hanwell & Drayton Green Rail Station and accessible by E1, E3 and E11 buses & Elizabeth Line



**WORKING HOURS & FLEXIBLE WORKING**

**Flexible and remote working opportunities are mapped onto each professional's calendar**

**THE APPLICATION PROCESS**

Candidates should complete an application form describing how their skills, knowledge and experience match the job description and person specification for the post of Key Stage Coordinator (Science). This should be sent via email to [hroffice@draytonmanorhighschool.co.uk](mailto:hroffice@draytonmanorhighschool.co.uk) to arrive by 12 noon Monday, 11 May 2026. You can download an application form [HERE](#).

We reserve the right to make an appointment before the closing date, so early applications are encouraged.

The closing date is 12 noon, Monday 11 May 2026.

*Drayton Manor is committed to safeguarding and promoting the welfare of all children and young people. We recognise that this is an integral factor in recruitment and selection and is an essential part of creating safe environments for all children and young people. We expect all staff and volunteers to share this commitment. The successful applicant will be required to undergo enhanced child protection screening relevant to the post, including checks with past employers and the Disclosure and Barring Service (DBS).*